Agenda	Est Time	Notes	Action
Positive celebration of Students and staff	5 min	Ms. Owens has been a wonderful support in class and always willing to do anything to help the students. Thank you to Cosgrove LOTS for the coffee and cookies for the teachers. Congratulations to all new inductees into the NJHS. Thank you to J. Woodard for coordinating the application process and leading this opportunity for our students.	
Keys ● Master key availability	5 min	Teachers covering classes run into the issue of not having the key to that room. Concern for safety if an emergency forced a teacher to need to lock the door. This has been an important topic for years. There is also a safety issue with so many master keys. Looking into a few options that other districts have looked into including key fobs.	
Hallway supervision ● 8 th grade lunch	5 min	Students have been disruptive after lunch time heading to their next class. Building admins will be more visible.	
Facilities update • From last time – capital improvement project • Next steps	5 min	Some windows in the building will be replaced. We will also get vestibule updates; these updates will begin in the spring of 2024. Task Force will be convening this Spring. New flags for 6 th grade have been ordered and are on their way.	
 CRSE Welcoming and affirming environment Reflection on student summit trip to East HS. Next steps 	10 min	Focus this year for the group was welcoming and affirming environment. Students were asked if they felt represented at their school. 6 middle school students and 21 high school students went to the summit trip to East HS. Jim shared that there were a lot of ways that East showed welcoming and affirming environment for their population of students. Jamie shared previously having department themes and them carrying through to classroom visuals. The high school does a hallway of pictures from their homecoming and other events throughout the year, they also do a handprint wall for every class in their hallway. Please send ideas if you have any!	
Building Schedule • Initial discussion regarding pros/cons • Lunch – next year • Next steps	10 min	Jim has been hearing feedback about the schedule as it stands. Feedback about too much down time in 6 th grade. Jim shared that we will be revisiting how to address this later this year and next year. An idea was to introduce world language early or ways to increase music, art and PE in ways that will benefit students. Interest in visiting other middle schools to experience their schedule. A teacher has shared that they appreciate being able to see multiple grade levels to support during the same period of time. Advisement moved to the end of the day as a result of students having more work to do after having multiple classes and to reduce behavior in halls. More passes	

		during advisement have been seen this year and overall less foot traffic. Planning to rotate lunches next year as follows: 1st: 7th 2nd: 8th 3rd: 6th If we rotate again the following year, we would be rotated back to what we have had in the past, and then make a decision moving forward.	
BPT Plan • Mid-year check on progress	15 min	CMS BPT Plan 22-23	
■ Mid-year check on progress	15 min	2022-23 SCEP Cosg Commitment 1: brought clubs back, buses available for activity period to support students, tutoring program, community circles Commitment 2: move to MTSS and equitable grading areas of strength	
Minute Review	5 min		

Note taker: Kaz